

**St. Clair County Regional Office of Education  
Professional Development Activity Approval  
Request Form**

Name	E-mail
Address, City, State	
Phone	Professional Development Time (Time Hours/Credits)

<b>Professional Development Activity Title:</b>	<b>Presenter/Organization Name(s):</b>
<b>Activity Description:</b>	
<b>Date/s of Professional Development:</b>	<b>Location of Professional Development:</b>

Indicate from the following which **Learning Forward Standard**

(<http://learningforward.org/standards-for-professional-learning>) this Professional Development aligns to: (check all that apply)

- Builds educators' understanding of students' historical, cultural, and societal contexts.
- Supports educators to embrace student assets through instruction.
- Fosters educators' relationships with students, families, and communities.
- Encourages educators to prioritize high-quality curriculum and instructional materials.
- Prepares educators to assess student learning to advance progress.
- Builds educators' understanding of curriculum and how to implement through instruction.
- Supports educators to apply relevant standards and research.
- Strengthens educators' discipline-specific expertise.
- Builds educators' understanding of the importance of sustaining coherence and alignment.
- Encourages educators to prioritize equity in professional learning practices.
- Supports educators to identify and address their own biases and beliefs.
- Facilitates educators in collaborating with diverse colleagues.
- Prepares educators to create expectations and build capacity for use of evidence.
- Encourages educators to leverage evidence, data, and research from multiple sources to plan educator learning.
- Encourages educators to measure and report the impact of professional learning.
- Supports educators to set relevant and contextualized learning goals.
- Encourages educators to ground their work in research and theories about learning.
- Builds educators' ability to implement evidence-based learning designs.
- Builds educators' understanding and application of research on change management.
- Supports educators to engage in feedback processes.
- Encourages educators to implement and sustain professional learning.
- Supports to establish expectations for equity.
- Encourages educators to create structures to ensure equitable access to learning.
- Builds educators' capacity to sustain a culture of support for all staff.
- Supports educators to engage in continuous improvement.
- Supports educators to build collaboration skills and capacity.
- Encourages educators to share responsibility for improving learning for all students.
- Supports educators to establish a compelling and inclusive vision for professional learning.

- Encourages educators to sustain coherent support to build educator capacity.
- Supports educators to allocate resources for professional learning by sharing the importance and evidence of impact of professional learning.
- Encourages educators to allocate resources for professional learning.
- Encourages educators to prioritize equity in their resource decisions.
- Supports educators to monitor the use and impact of resource investments.

**Provide a rationale as to how this Professional Development aligns to the state approved National Standards for professional learning selected above:**

**Indicate from the following which your Professional Development aligns to: (check all that apply)**

- Increases the knowledge and skills of school and district leaders who guide continuous professional development.
- Improves the learning of students.
- Organizes adults into learning communities whose goals are aligned with those of the school and district.
- Deepen educator’s content knowledge.
- Provide educators with researched-based instructional strategies to assist students in meeting rigorous academic standards.
- Prepares educators to appropriately use various types of classroom assessments.
- Uses learning strategies appropriate to the intended goals.
- Provides educators with the knowledge and skills to collaborate.
- Prepares educators to apply research to decision-making.
- Provides educators with training on inclusive practice in the classroom that examines instructional and behavioral strategies that improve academic and social-emotional growth outcomes for all students, with or without disabilities, in a general education setting.
- Provides educators with training on the physical and mental health needs of students, student safety, educator ethics, professional conduct, and other topics that address the well-being of students and improve the academic and social-emotional outcomes of students.

**Produce a rationale for the activity that explains how it aligns to the state learning standards:**

Please Sign and Date

Approved: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Need More Documentation

Evaluated by: \_\_\_\_\_

\*Submit to the Regional Office no later than thirty days prior to workshop for preapproval. Submit no later than 30 days after the workshop for final approval. Include a check for \$25/per individual activity to be evaluated (made payable to the St. Clair County ROE).

\*If approved, evidence of completion form will be issued upon receipt of ISBE form 77-21A (Evaluation form).

**\*\*\*\*\*Upon approval you must enter the evidence of completion information into your ELIS account. \*\*\*\*\***