

# HOW TO CANCEL EVENT REGISTRATION

1. Go to [scroe50.org](https://scroe50.org)
2. Click on MY ACCOUNT to make sure you are signed into your account.
3. Then click on the Registrations drop down on that page.
4. This should allow the events that you have registered for to appear on the right side of the screen.
5. Now, look at the event that you are wanting cancel and at the top you will see a grayed out Active and right next to it will be a clickable Cancel.
6. Click on Cancel and press OK.
7. There should now be a grayed out Cancelled were the Active used to be. After several minutes, the event should disappear. (You will have to refresh)

## Registrations

ACTIVE **(Cancel)**  
[Registration #14314 for event: K-12 Instructional Coach Summit \(Day 2 of 2\)](#)  
Event Starts: 10/1/2024 @ 8:30am  
Registration time: 7/9/2024 @ 10:27am  
Event ID: 21612  
[View Event](#)



**Joe Random**  
[Logout](#)

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