

OFFICE OF ST. CLAIR COUNTY REGIONAL TRUANCY REVIEW BOARD
Belleville, IL

NOTICE TO APPEAR FOR REGIONAL TRUANCY HEARING

(DATE)

(INSIDE ADDRESS)

(SALUTATION)

This letter is to notify you that our office has been informed that **(child's or children's name)** has accrued nine or more unexcused (no call/no show) absences. According to your **(child's or children's)** school district, notifications have been sent to your residence regarding the absences that creates concern about (1) their academic experience at our facilities and (2) their whereabouts and well-being during the time they should be in school.

In accordance to state law, if three (3) notices have been provided to a child's primary caretaker regarding the child's school attendance, and the no call/no show behavior continues, the Regional Office of Education must conduct a truancy hearing with the primary caretaker to address the issue.

A mandatory meeting has been scheduled for you and your **(child's or children's name)** on **(date and time of meeting)** at the St. Clair County Regional Office of Education, 1000 South Illinois Street, Belleville, IL 62220. At this meeting you and **(child's or children's name)** will meet with the Regional Truancy Review Board to develop a corrective action plan.

No additional notices will be sent to you about attending this meeting. Please be aware that under Section 105 ILCS 5/26-10 of the School Code of Illinois, failure to attend this meeting will result in an immediate petition being filed in St. Clair County Circuit Court that could lead to 30 days' imprisonment and/or a fine starting at \$500.

If you have any questions regarding this mandatory meeting, please contact my office at 618-825-3991 prior to the date of your scheduled meeting.

Sincerely,

Lisa M. Atkins, M.S.W., L.S.W.
Director of Truancy, Homeless, and Mental Health Services